

***Official Minutes***  
**McKENZIE HISTORIC ZONING COMMISSION**  
**October 9, 2014 MEETING MINUTES**  
**McKenzie City Hall @ 4:30 PM**

**I. Call to Order/Establishment of a Quorum**

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Zoning Commission were present except for Virginia Manner, Garlon Prewitt and Larry Wheat.

Members of the Historic Zoning Commission are: Chairperson Charles Pruneau, Vice-Chairperson Garlon Prewitt, Secretary Larry Wheat, Carolyn Goodwin, Nola A. Hobbs, Virginia M. (Gena) Manner, and Carol Morrissett.

**II. Approval of September 11, 2014 Minutes.**

Motion to approve minutes after spelling correction of Carolyn Goodwin's name was noted made by Nola Hobbs, second by Carolyn Goodwin. Motion passed.

**III. Old Business**

- A.** 2388 Cedar St. – Noted that the Perfect Sammich Shop sign has not been replaced as indicated that it would be by owner Ms. Finch.

Discussion: Sign is not within the 25% scale and should be replaced as soon as possible.

Action Taken: CLG Jennifer Waldrup will visit the business to remind the owner of the Previous discussion and try to get a time frame for that change.

- B.** 242 W. Magnolia Ave. – Magnolia Manor. Parking space site plan was presented to the board.

Discussion: Parking lot spaces will consist of seven (7) parking spaces facing Stonewall Street, six (6) parking spaces facing the existing building and one (1) that will be handicapped accessible. There will also be four (4) street lights for security and to promote easy access in and around the parking area. The question of shrubbery around the area was also discussed. Most likely Hawthorne bushes will be planted and maintained at a 3' height around the parking lot in an "L" shape. Shrubby will also continue down the Stonewall Street property side, but will not to encroach on the sidewalk. There will be enough space to allow the trash receptacle to move in and out to the street.

Action Taken: A motion to approve the parking space & shrubbery site plan was made by Carol Morrissett, 2<sup>nd</sup> by Carolyn Goodwin. Motion passed.

- C.** 276 Magnolia Ave – Jose Becerra owner. Past deadline for non-completion of stairway project.

Discussion: Mr. Becerra had been given an extension to complete the stairway project by the October 9<sup>th</sup> meeting deadline. At this time, there seems to be no "dressing" of the stairway post or cleanup around the site. There continues to be items on the front porch and the back yard area still remains cluttered.

Action Taken: Motion was made by Gena Manner, 2<sup>nd</sup> by Nola Hobbs at the September 11<sup>th</sup> meeting that further action would be taken is not completed by this October date. Codes will speak with Mr. Becerra.

#### **IV. Administrative Approvals**

**A. 408 Magnolia Ave. – John W. Jones**

Request to install fencing in back yard.

Action taken: Request was approved by CLG Jennifer Waldrup, the fence will be installed in the back yard and does not cause any visual change to the home's streetscape.

**B. 10 Lee Ave. – Tommy Sadler**

Request to repoint building's exterior brick façade.

Action taken: Request was approved by CLG Jennifer Waldrup, due to no visual changes to the building's façade. Mr. Sadler was given the mortar mix content as instructed by Dan Brown, State Historic CLG.

#### **V. New Business**

**A. 10 Lee Ave. – Tommy Sadler**

Request to change out windows.

Action Taken: None taken due to the fact there was no representation for the Sadler building. Item will be put back on the agenda when owner is available to appear again.

#### **VI. Other Business**

**None**

#### **VII. Adjournment**

Motion to adjourn by Carol Morrissett, second by Carolyn Goodwin. Motion passed

Time adjourned: 5:13 p.m.